

Little Flower Union Free School District
Board of Education Regular Meeting
June 8, 2020
District Offices – 4:00 p.m.

Charles Drexel, Vice-President
Marilyn Adsitt
Joseph Delgado
Raymond Fell
Corrine Hammons
Grace LoGrande
Bridgette Waite

MEMBERS PRESENT

Nancy Hancock
vacant

MEMBERS ABSENT

Harold J. Dean, Superintendent
Philip Kenter, School Business Administrator
Robert Scappatore, Principal
Michael Gordon, Asst. Principal/Director of Special Ed.
Kathleen Nolan, District Clerk

ALSO PRESENT

1. Vice-President Drexel called the meeting to order at 4:01 p.m. Superintendent Dean led with the pledge of allegiance.

CALL TO ORDER/
PLEDGE:

2. Vice-President Drexel welcomed all and noted the Audit Committee is in need of a new member.

BOARD PRESIDENT'S
REPORT

3. Superintendent Dean reported on the following items:

SUPERINTENDENT'S
REPORT

- **Statewide Updates –**

- Reopening planning (summer, fall)
- Serving on SCSSA subcommittee H&W

- **District Updates –**

- Tenure recommendations for J. Frost, J. Cartelli, V. Giammarella
- Graduates: 13 potential (9 Regents w CDOS, 2 SAAC) due to exemptions
- Summer model with T/TA, HS online, day online, PPS online. Governor Cuomo Executive Order dated June 6 in person instruction permitted for SWD
- Dedication of Library

- **Coalition Updates –**
 - ESSA accountability
- **Continuity of Learning Plan –**
 - Approved with cottage instruction
- **Enrollment Status –**
 - 111-113 with 13 graduates and 5-6 discharges summer into fall, likely a 100-105 start
- **Financial Updates –**
 - RAN approvals:
 - I. Key Bank 500k 5.66% 9 months
 - II. Key Bank 1M 3.31% 12 months
 - III. People's United Bank 300K 2.35% 5 months
 - IV. Bridgehampton National Bank interested but timeline, next year Sept/Feb
 - V. Total borrowing 1.8 M, hoping to drop back to 1M by 2021-2022
 - Requested meetings with departments heads and Assistant Commissioner for N/S DSS
 - Termination of cleaning services and custodial plan
- **Budget Development –**
 - Requesting a budget adoption meeting on June 22 since personnel decisions were just finalized
 - No concessions so step and schedule increase, will recommend small increase for non-unit staff
 - Budget for 100, 105 and 110 enrollments to see extent of reductions, adopt a 115 budget so we do not require board action to increase in the event of enrollment recovery
- **Foundation Update –**
 - Receipt of 15K from Waters family on behalf of Walter Denzler
 - Cancelled outing, try again spring 2021

4. R. Scappatore reported on continued efforts of district to ensure fulfillment of student IEP services and challenge of keeping all safe and utilizing facilities within mandated parameters of safety. awaiting State Ed guidance for parameters required for Summer Session.

PRINCIPAL'S
REPORT

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|-----|--|-----------------------------------|
| 5. | M. Gordon reported 120 students currently enrolled (4 new students) 23 packets received past month. 13 students expected to graduate and summer program enrollment expected to start at 105. | DIRECTOR'S
REPORT |
| 6. | J. Delgado moved, M. Adsitt seconded, carried 7-0 to approve the consent agenda. | CONSENT AGENDA |
| 6.1 | J. Delgado moved, M. Adsitt seconded, carried 7-0 to approve the minutes of the Regular Meeting of Monday May 18, 2020. | Minutes |
| 6.2 | | Financials |
| b.1 | J. Delgado moved, M. Adsitt seconded, carried 7-0 to accept the Treasurer's Reports for the month of May 2020. | Treasurer's Report |
| b.2 | The Board Vice-President acknowledged receipt of the schedule of bills for the month of:
May 2020: WN-43, WN-44, WN-46 & WN-51 | Schedule of Bills |
| b.3 | The Board Vice-President acknowledged receipt of the Budget Status Report for the month of May 2020. | Budget Status Report |
| b.4 | The Board Vice-President acknowledged receipt of the Accounts Receivable Report for the month as of 05/31/20. | Accounts Receivable |
| b.5 | The Board Vice-President acknowledged receipt of the Monthly Board Financial Report for the month of May 2020. | Monthly Board
Financial Report |
| 5.3 | None at this time | CSE
Recommendations |
| 6.4 | J. Delgado moved, M. Adsitt seconded, carried 7-0 to approve the following personnel items: | PERSONNEL |
| a. | | Tenure Appointments |
| | Jessica Frost, School Psychologist, Tenure effective September 1, 2020. | |

Jessica Cartelli, Teaching Assistant, Tenure effective September 1, 2020.

Vito Giammarella, Teaching Assistant, Tenure effective September 1, 2020.

7. OLD BUSINESS

- 7.1 C. Hammons moved, R. Fell seconded, carried 7-0 to RAN
approve the Resolution for Revenue Anticipation Notes, not to
exceed \$1,800,000, as follows:

REVENUE ANTICIPATION NOTE RESOLUTION DATED JUNE 8, 2020

A RESOLUTION AUTHORIZING THE ISSUANCE OF A RENEWAL REVENUE ANTICIPATION NOTE AND A REVENUE ANTICIPATION NOTE IN ONE OR MORE SERIES OF THE LITTLE FLOWER UNION FREE SCHOOL DISTRICT, SUFFOLK COUNTY, NEW YORK, IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$1,800,000.00 FOR GENERAL EXPENSES AND OTHER EXPENSES OF SAID SCHOOL DISTRICT.

BE IT RESOLVED, by the Board of Education of the Little Flower Union Free School District (the "School District"), Suffolk County, New York as follows:

SECTION 1. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell revenue anticipation notes, including renewals of such notes, is hereby delegated to the Vice-President of the Board of Education, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Vice-President of the Board of Education, consistent with the provisions of the Local Finance Law.

SECTION 2. The notes are issued in anticipation of the receipt of 2020-2021 State Aid payments and other revenues to be received by the School District in the 2020-2021 School District fiscal year.

SECTION 3. Such revenues are due and payable during both the 2019-2020 and the 2020-2021 School District fiscal years.

SECTION 4. The note(s) are authorized to be issued against estimated uncollected revenues from local school districts, social service districts, the State of New York, and the City of New York of approximately \$2,000,000.00 to be received during the 2020-2021 School District years.

SECTION 5. The notes shall be issued in an aggregate principal amount not to exceed \$1,800,000.00 and shall be used to meet the ordinary operating expenses and other various expenses of the School District. The proceeds of the notes shall not be used to redeem revenue anticipation notes previously issued by the School District.

SECTION 6. The notes shall mature no later than one year after issuance.

SECTION 7. The faith and credit of the School District are hereby irrevocably pledged for the payment of the principal of and interest on such notes as the same become due and payable.

SECTION 8. The Vice-President of the Board of Education is further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the notes authorized by this resolution as excludable from gross income for federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code") and to designate the notes authorized by this resolution as "qualified tax-exempt bonds" in accordance with Section 265(b)(3)(B)(i) of the Code.

SECTION 9. The Vice-President of the Board of Education is further authorized to enter into a continuing disclosure agreement with the initial purchaser of the bonds or notes authorized by this resolution, containing provisions which are satisfactory to such purchaser in compliance with the provisions of Rule 15c2-12, promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934.

SECTION 10. This resolution amends the resolution of the School District dated April 21, 2020 which authorized the issuance of revenue anticipation notes in one or more series, and the renewal thereof, in an amount not to exceed \$1,500,000.00. The increase in the amount of the notes are directly due to non-payment of certain earned and due revenues due the School District and which have not been paid due to the COVID-19 pandemic.

SECTION 11. shall be effective immediately.

8. NEW BUSINESS

- 8.1 R. Fell moved, B. Waite seconded, carried 7-0 to District Library
approve the Superintendent's Proposal to name the Little Flower Dedication
school library the Walter Wm. Denzler, Jr. Memorial Library as follows:

Whereas: Walter Wm. Denzler, Jr., having served on the Little Flower Board of Education for 18 years; and

Whereas: Mr. Denzler having served as the Little Flower Board President for 13 years; and

Whereas: Mr. Denzler's stewardship of the district through his board service enabled the district to make countless positive contributions to the lives of some of the region's neediest and at-risk student populations; and

Whereas: Mr. Denzler's commitment to board service through membership on the Eastern Suffolk Board of Cooperative Educational Services and the Three Village School District boards of education further evidenced his commitment to improving the lives of children; and

Whereas: Mr. Denzler's commitment to board service extended through his participation in the regional Nassau-Suffolk School Boards Association and statewide New York State School Boards Associations; and

Whereas: Mr. Denzler's advocacy across these associations resulted in inclusion, recognition, and consideration of his districts in critical statewide discussions; therefore be it

Resolved: That the Little Flower Board of Education honors and recognizes Mr. Denzler for a lifetime of service to students, staff, and education; and be it further

Resolved: That the Little Flower Board of Education dedicates the school library by naming it the Walter Wm. Denzler, Jr. Memorial Library at Little Flower School and that a plaque donated by _____, so stating, shall be installed.

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| 8.2 | J. Delgado moved, M. Adsitt seconded, carried 7-0 to approve the revised contract salary terms for non-unit staff for 2019-20, authorizing the district to purchase up to 5 vacation days from non-unit office and custodial staff, in light of the pandemic closures and vacation carryover limitations. | Non-Unit Contract Staff
Amended Salary Terms
2019-20 |
| 8.3 | R. Fell moved, B. Waite seconded, carried 7-0 to approve the revised contract salary terms for administrative staff for 2019-20, authorizing the district to purchase up to 5 additional vacation days from administrative staff, in light of the pandemic closures and vacation carryover limitations. | Administrative Staff
Amended Salary Terms
2019-20 |
| 8.4 | C. Hammons moved, J. Delgado seconded, carried 7-0 to accept the donation of a 1994 Ford Econoline 15 passenger van from the Flanders Fire Department. | Van Donation |

9. All members reflected on the years of dedicated service of President Denzler and the renaming of the library in his honor.

BOARD FORUM

10. At 4:46 p.m., J. Delgado moved, G. LoGrande seconded, carried 7-0 to adjourn.

ADJOURNMENT

Respectfully submitted



Kathleen A. Nolan
District Clerk

Approved: _____

June 22, 2020